



**Volunteer Association
Textile Museum of Canada**

Volunteer Committee Meeting October 1, 2014

The meeting came to order at 4:00 pm.

Present: Susan Singh, Julia Bryant, Vicki Grant, Elizabeth Harrison, Helen Kirkby, Kim Penhorwood, Julia Rhodes, Arlette Shulman

Regrets: Laura Brocklebank, Pam Craig, Liz Jenner, Sandra Kuzniak, Angela Kryhul, Lynne Lee, Beverley Moffett, Isabel Ward

Adoption of Agenda – moved by Julia Rhodes, seconded by Julia Bryant

Approval of Minutes – approved with amendments, moved by Julia Rhodes, seconded by Julia Bryant

Chair's Report (Susan Singh)

The computer purchased by the Volunteer Association has been reassigned from the shop to Hilary Anderson in the 4th floor curatorial area.

New premises for the work room have been located at 411 Richmond Street East. Negotiations on a lease are underway. Inquiries are being made to extend the lease at 401 Richmond West by one week to allow participation in the 401 Open House.

Bonhams will hold an appraisal event on November 22. Susan Singh is to contact Suzanne Davis to see if an appraisal can be done for the Sashiko quilt.

The Museum's Annual General meeting was held on September 29. The Committee noted that the figure shown in the Museum's audited statements showed a value for donations from the Volunteer Association that was much lower than the figure in the Association's annual report. The Chair and Treasurer will follow up with the Executive Director.

Treasurer's Report (Elizabeth Harrison)

There were no debits or credits to report since the last meeting. The amount of the bank balance was discussed.

Representative and Committee Reports

Strand News (Angela Kryhul)

- will profile FLOC on October 16 and 17, and send two eblasts to the mailing list.

Docents (Isabel Ward)

- Free public tours were held every Sunday through the summer. There were three to six visitors on each tour. There was one booked adult tour over the summer.

Education (Julia Bryant)

- September was quiet with the beginning of the school year. Volunteers want to see more on display in Fibrespace.

Human Resources (Laura Brocklebank)

- no report. The Committee noted a requirement for a volunteer in the Shop on Tuesday afternoons, an additional volunteer in education, and a volunteer on the 4th floor.

Library (Vicki Grant)

- there were 28 contacts in September. Volunteers continue with de-accessioning. The job posting is up for the part-time librarian. Susan Singh will send Shauna McCabe the name of a volunteer to sit on the selection panel.

Shop (Helen Kirkby)

- Extra volunteers will be required in the Shop for several special events through the fall, and two external sales at Christie Garden and Belmont House (Nov 14 and 17). The 20/20 volunteer appreciation day in the Shop is November 19. The Committee would like to use the time to update volunteers on accessibility training. They suggested two sessions at 3:00 and 6:00 with a tour of the 4th floor. Susan Singh will contact Pat Neal on the arrangements.

A label with a price has gone up for the Sashiko quilt.

Reception (Beverley Moffett)

- a revised reception manual is complete and is being reviewed by the volunteers.

4th Floor Update (Arlette Shulman)

- September was busy sorting rugs and locating Chinese hats for future exhibits. The Eternity Code exhibit was taken down. Over five days the Guatemalan exhibit was prepared for shipping to Calgary.

Yardage Sale (Liz Jenner)

- no report

FLOC (Julia Rhodes)

- the workroom is ready for FLOC on October 16 and 17. There is still a need for volunteers to help on Saturday.

Hospitality (Kim Penhorwood)

- a busy season for hospitality is planned for the fall including a book signing and ReDesign.

New Business

The Committee noted that the stools used for the exhibits are not safe. They asked the Chair to ask the Board of Trustees to address accessibility through better seating.

Corresponding Secretary

There were no cards or messages needed.

Next Meeting

Wednesday, October 5 at 4:00 pm.